

**Course Evaluation Measures Menu**

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| **Course number:** | ELC 290 |
| **Course title:** | Internship |
| **Campus location(s):** | Dover, Georgetown, Stanton |
| **Effective semester:** | 2022-51 |

**Core Course Performance Objectives**

1. Acquire skills in accordance with the physical, technical, academic, and environmental requirements for a chosen career path. (CCC 1, 2, 3, 4, 5, 6; PGC 1, 2, 3, 4, 5, 6)

**Summative Evaluations**

*Please note: All courses must have a* ***minimum******of four*** *summative evaluation measures, and those measures should include a variety of evaluation methods (e.g., test, oral presentation, group project).* ***Please list all summative evaluation measures. In addition to these summative measures, a variety of formative exercises/quizzes/other assignments should be used to guide instruction and learning* *but only required to be included on the final course grade.***

*For each measure, please include a scope of the assignment: for example, if requiring a research paper, include the range of required number of words and number and types of sources; for a test, include the types and number of questions; for a presentation, include the minimum and maximum time, and so on.*

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| **Evaluation Measures:** Include each agreed upon measure and scope of that measure (see above). | **Which CCPO(s) does this evaluation measure?**  |
| **Internship (25%)*** 20 – 30 weekly work hours
* Work related to Electronics, Electrical and Computer Engineering Technology Industry
 | **1** |
| **Professional Portfolio (25%)*** Industry mentor’s evaluation of intern
* Student’s perspective of work experience and skills attained
 | **1** |
| **Career Prep Assignments (25%)** * Resume and cover letter writing
* Interview preparation and soft skills
 | **1** |
| **Oral Presentation (25%)*** 10 to 15 minutes
* Demonstrate clear and effective communication skills
* Explain the importance of engaging in self-directed continuing professional development
* Demonstrate basic management, organizational, technical and leadership skills attained through the internship
 | **1** |

**FINAL COURSE GRADE**

(Calculated using the following weighted average)

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| **Evaluation Measure** | **Percentage of final grade** |
| **Internship (summative)** | **25%** |
| **Professional Portfolio (summative)** | **25%** |
| **Career Prep Assignments (summative)** | **25%** |
| **Oral Presentation (summative)** | **25%** |
| **TOTAL** | **100%** |

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| **Submitted by (Collegewide Lead):** | Azhar Malik | **Date** | 6/22/2020 |
|  |  |  |  |
| **[x]  Approved by counterparts** | **Date** |  |
|  |  |  |  |
| **[x]  Reviewed by Curriculum Committee** | **Date** | 7/21/20 |